

PARK TOWERS CONDOMINIUM ASSOCIATION

9 – 11 Park Street - Norwalk, CT 06851

January 13th, 2020

Attendees: Board members: Jeff Bisson, Melanie Lovern, Robert McGregor and Dan Aman
Imagineers: Jennifer Zupanic

Call to Order: Jeff called the meeting to order at 6: 09 PM

Approval of Minutes: October & November minutes approved.

Notice of Hearing: No hearings this month

Open Session: Ramon and Nancy Bentley were in attendance. They noted there was a general concern regarding communication from the Board. The Board shared that they are changing the minutes process but would provide a new format of communication shortly.

Home Owner Concerns: No additional home owner concerns

Correspondence: There was no communications

Financials:

- The financial statements of the association as for the month December and January were received.
- The Board continues to explore savings opportunities.
- The Board continues to assess fines as appropriate.

Management Report:

- Action items were reviewed and discussed
- Maintenance report was reviewed and discussed

Old Business:

- Elevator – Thyssen Krupp will manage the elevator repairs.
- Roof Project: Samples were taken and the report will be delivered to the Board of Directors.
- Extermination- The service is included in the common charge fee. All residents are strongly encouraged to participate by placing their magnets outside their doors before 9:00AM on the scheduled day. For the month of December, 16 of 68 units participated in the service.
- Renovations of unit 118 based boards and trim are scheduled for installation. Then the final elements can be completed to prepare for sale of the unit.

New Business:

- In accordance with the Connecticut Condo Guidelines, the Board will be changing the format of its meeting minutes and communication of minutes. We will no longer be providing specifics of the meetings, rather we will only provide the details of the items the Board votes upon.
We remind ALL unit owners that they may attend the Board meetings to state concerns during the Open Forum.

- Unit owners having suggestions or concerns may write them out and put them in the 2nd floor office, the Board will review them. If you want a response, please put your name and unit number on the document.
- A motion was made to add another board member to the Medco Key list.
- The Board has updated the insurance agent/ broker to Bouvier Insurance.

Executive Session:

The Board was in executive session from 7:20 PM to 8:10 PM

Other Executive Business:

- Minutes are posted on the Park Towers website; at www.parktowers.net
- Next ABC Exterminating service is February 8th, 9:00 AM, all residents are strongly encouraged to participate by placing their magnets outside their doors before 9:00AM

Adjournment:

There being no further business, the meeting adjourned at 8:33 pm.

Respectfully submitted,

Dan Aman, Secretary

NEXT MEETING

Thursday, February 13th 2020

Held at Norwalk City Hall, 1st floor lounge.

Please, call Imagineers at 203-663-1447.