

## **PARK TOWERS CONDOMINIUM ASSOCIATION**

9 – 11 Park Street - Norwalk, CT 06851

June 11th, 2020

**Attendees:** The Board met via conference call due to the Covid-19 pandemic.

Board members: Jeff Bisson, Melanie Lovern, Robert McGregor and Dan Aman

Imagineers: Jennifer Zupanic

**Call to Order:** Jeff called the meeting to order at 6: 05 PM

**Approval of Minutes:** May minutes approved.

**Notice of Hearing:** No hearings this month

**Open Session:** No owners present

**Home Owner Concerns:** Melanie inquired there were any updates regarding the smoking on the 3<sup>rd</sup> floor. A letter was sent to the owner, no correspondence has been received.

**Correspondence:** none

### **Financials:**

- The financial statements of the association as for the month June were received.

### **Management Report:**

- Action items were reviewed and discussed
- Maintenance report was reviewed and discussed

### **Old Business:**

- Roof Project- A meeting occurred with the Engineer, Architect, Roofing Company Melanie & Jennifer to discuss the project. Additional information if needed from the roofing company for budget review.
- Sale of unit 118- There have been multiple showings of the unit. Owners who have seen the unit were pleased with the work.

### **New Business:**

- Unit owners having suggestions or concerns may write them down and put them in the in the mail box on the 2<sup>nd</sup> floor, the Board will review them. If you want a response, please put your name and unit number on the document.

### **Executive Session:**

The Board was in executive session from 6:32PM to 7:15 PM

### **Other Executive Business:**

- Minutes are posted on the Park Towers website; at [www.parktowers.net](http://www.parktowers.net)
- ABC Exterminating- Next schedule service June 13th, 9:00 AM, all residents are strongly encouraged to participate by placing their magnets outside their doors before 9:00AM. Unit owners, we encourage you to ask your tenants to participate.

**Adjournment:**

There being no further business, the meeting adjourned at 7:48 pm.

Respectfully submitted,  
Dan Aman, Secretary

**NEXT MEETING**

**Thursday, June 11<sup>th</sup> 2020**

**Held at Norwalk City Hall, 1<sup>st</sup> floor lounge.**

**Due to Covid-19 this may be a conference call in meeting.**

**Meeting for remainder of 2020**

**July 09**

**August 13<sup>th</sup>**

**September – Annual Meeting TBD**

**Meeting dates are subject to change we do recommend  
calling Imagineers should you wish to attend.**

**Please, call Imagineers at 203-663-1447.**